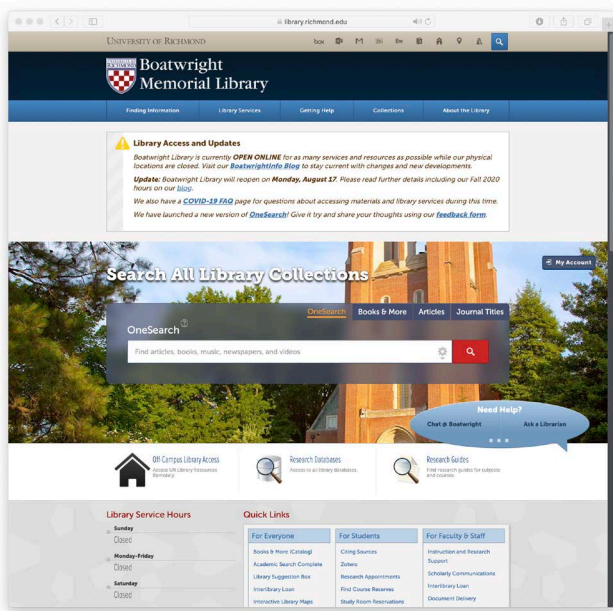


Boatwright Library Website

library.richmond.edu

Access to over 460 databases, library research guides, electronic journals, and request forms for interlibrary loan and other services.



Library Hours

(May be subject to change due to COVID-19)

Boatwright Library Hours

Monday–Thursday7 a.m.–10 p.m.
Friday7 a.m.–6 p.m.
Saturday11:00 a.m.–5 p.m.
Sunday11:00 a.m.–10 p.m.

Parsons Music Library

Monday–Friday.....9 a.m.– 5 p.m.

Liaison Librarians

Sojourna Cunningham, 289-8977

scunning@richmond.edu

Education, Psychology, Sociology & Anthropology

Molly Fair, 289-8453

mfair@richmond.edu

Film and Cinematic Arts for all schools/departments

Linda Fairtile, 287-6849

lfairtil@richmond.edu

Music, Theatre, Dance, Italian

Samantha Guss, 289-8851

sguss@richmond.edu

Political Science, International Studies, Government Information, Geography and the Environment, SPCS Paralegal Studies

Melanie Hillner, 289-8262

mhillner@richmond.edu

Biology, Chemistry, Computer Science, Mathematics, Physics

Lynda Kachurek, 289-8458

lkachure@richmond.edu

History, Military Science, Rare Books and Special Collections, SPCS Public History and MLA

Jeannine Keefer, 289-8275

jkeefe@richmond.edu

Art, Art History; Image resources for all schools/depts, SPCS Arts

Carrie Ludovico, 287-6647

cludovic@richmond.edu

Robins School of Business: Accounting, Business Administration, International Business, Economics (RSB, A&S), Finance, Management, Marketing, SPCS HRM and Non-Profit Studies

Lucretia McCulley, 289-8670

lmculle@richmond.edu

Women, Gender & Sexuality Studies, Leadership Studies

Marcia Whitehead, 289-8823

mwhiteh@richmond.edu

Classical Studies, English, Modern Literatures & Cultures, Latin American, Latino & Iberian Studies, Rhetoric and Communication Studies, SPCS MLA

Carol Wittig, 289-8459

cwittig@richmond.edu

Philosophy, Religious Studies, Journalism, SPCS, OSHER

EXPLORE

BOATWRIGHT MEMORIAL LIBRARY

Services for Faculty

Welcome to the University of Richmond Libraries. Discover the rich collections of digital, print and archival information. Connect with your liaison librarian to learn about sources, support and services that can enhance your research and teaching. We value our collaborative work and partnerships with faculty.

Liaison Librarians

Liaison Librarians (see list on back of this brochure) are your link to the library. Your liaison can assist with any type of question/issue related to the library, including research, ordering library materials, submitting e-reserves, etc. Librarians are available to collaborate with faculty to teach or team-teach library instruction sessions for your students, design a course-specific research guide, help in the creation of research assignments, and provide research assistance to students working on individual or group projects.

Scholarly Communications

“Scholarly Communications” encompasses the entire cycle of scholarship – conducting research, managing data, choosing various publishing options, and understanding author’s rights and copyright. Librarians are willing to support your needs throughout the research process. Faculty are also encouraged to archive their published research in UR Scholarship, the university’s institutional repository.

Resource Sharing

Resource Sharing makes extensive use of the resources of Richmond Area Libraries Consortium (RALC) members, other Virginia libraries, and libraries throughout the world via the OCLC interlibrary loan system for faculty research needs. Boatwright Library provides subsidized interlibrary loan service to faculty and students, absorbing charges levied by the lending libraries. Interlibrary loan requests may be submitted electronically via the library website.



Document Delivery

Library staff will retrieve, check out to your account, and send books owned by the library to your departmental office. Staff will also scan journal articles and email them to you as a PDF.

Faculty Borrowing Policy

A faculty ID is required each time materials are borrowed. Most materials may be checked out for 120 days with unlimited renewals. Overdue notices will be sent to faculty via email after the 120-day loan period and then faculty may renew materials online through the library catalog or return them to the library. Please note that materials must be renewed in a timely manner or the computer system will revert items to “lost status” and they will appear unavailable to other users.

Faculty Proxy Service

Faculty proxy forms are available to allow student assistants the opportunity to check out materials for faculty using their own student ID. Faculty are fully responsible for issuing proxy authorization forms and for materials checked out through their students.

Family Borrowing Privileges

Members of faculty families may borrow materials with their own UR ID cards. Spouses and dependent children (ages 12–23) may have an individual ID

made in the OneCard Office in the Heilman Dining Center. Materials are loaned for a 28-day period.

Print, Media, and Electronic Reserves

Due to safety and sanitary concerns during COVID-19, the library will not provide print course reserves for the fall semester. Please note that we will continue to offer the “Scan for Blackboard” option that allows the library staff to provide faculty with high-quality electronic scans of articles or chapters for posting on Blackboard. Library staff members will also provide permalinks to e-resources, such as journals, eBooks and online articles if faculty need links for Blackboard. We will continue to offer media reserves (DVDs) for faculty.

If you need to have materials scanned or if you need to submit a media reserve, please use the reserves submission form on the library’s website.

Film and Image Resources

Faculty have access to an extensive collection of image and film resources. The library has both circulating and streaming film options that include global films, documentaries, popular movies, and TV shows from digital platforms including Kanopy and Swank. Image resources are available through online collections, such as Artstor (including local collections) and Bridgeman Education. E-books and E-audiobooks are also available for download. Liaison librarians with expertise in Film and Visual Media are available to assist faculty with ways to incorporate film and image resources into their classes.

